

Presbyterian Church of the Apostles

Position Description

Position

Director of Christian Education and Spiritual Formation
(Emphasis on ages three to twenty three years)

Purpose

To lead and nurture children and youth and their families as part of a Christian ministry, integrating this ministry into the life and work of the church.

Reports to

Pastor of the church

Description

The Christian Education Director/Youth Leader (CD/YL) is a part-time position reporting to the Pastor of the church.

This position oversees the Christian Education ministry for children, youth, and young adults, from age three through twenty three.

Under direction of the pastor and in collaboration with the Christian Education Council, this position will be responsible for the following:

- Work with CE Council to determine curriculum for the CE1 and CE2 education programs
- Recruit and train volunteer teachers for the CE1 and CE 2 programs
- Be present on Sunday, participate in worship and educational classes and events
- Lead and participate in activities and trips for mid and senior high youth including but not limited to:
Monthly social and service activities
Annual youth work camp trip
- Assist the Pastor with the confirmation program
- Be available to participate in the LOGOS Wednesday evening program as needed
- Offer activities that involve parents with their children
- Attend monthly Christian Education Council meetings
- Promote and publicize the youth program and activities, employing paper, electronic, and social networking modalities

Requirements of the Position

The ideal candidate for the Director of Christian Education and Spiritual Formation should:

- Be an enthusiastic, creative person of faith who is passionate about working with children, youth, young adults, and families.

- Understand current youth culture; have strong leadership skills, the ability to develop volunteer leaders, a heart for outreach and social justice, and ability to administer a multi-faceted ministry program.
- Be proficient in the use of technology and social networking as a communication tool
- Be flexible and receptive to new ideas

A bachelor's degree is preferred along with relevant work experience.

Employment contingent upon successful completion of a background screening check in accordance with church policy.

Evaluation

An annual review will be completed by the Pastor of the church in collaboration with the chair of the Personnel Committee.

Salary

Hourly and commensurate with experience.

Please submit a resume and cover letter to the church office at:

office@presbyterianapostles.org

No phone calls please.